

**Request for Presidential Waiver  
For  
Paid Consulting for a Contract or Grant Administered by UMCP**

Paid consultancy for contracts or grants administered through UMCP is generally not allowed. A waiver may be granted by the President in unusual or exceptional circumstances. A written request for a waiver should be made to the President through the Department Head. The request should contain a detailed explanation of the services to be rendered and an explanation of the unusual circumstances which may warrant a waiver of the normal policy.

Name of Faculty Member: \_\_\_\_\_

Department: \_\_\_\_\_ College: \_\_\_\_\_

Contract or Grant for which consulting is requested: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Average monthly amount of time involved: \_\_\_\_\_

Explanation of services to be rendered: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Unusual circumstance which may warrant a waiver: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approved by Department Chair: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by President: \_\_\_\_\_

Date: \_\_\_\_\_